

EXPENSE/INCOME ACCOUNT	Plan £	Actual Month 7	Projected £	Variance
Employees				
Gross Pay	410,245	247,251	423,859	13,614
LG Pensions	95,756	58,572	100,409	4,653
National Insurance	38,584	21,178	36,305	(2,279)
Misc Allowances	820	201	350	(470)
Holiday Pay	0	686	1,150	1,150
Agency Staff - Cardiff Works	0	4,706	5,482	5,482
Staff Training Expenses	0	3,085	3,085	3,085
Apprenticeship Levy	0	1,073	1,850	1,850
Employer & Public Liability Insurance	550	0	550	0
Employer Costs Contingency	(10,000)	0	(10,000)	0
Employees Total	535,955	336,754	563,040	27,085
Premises				
Repairs Alterations & Maintenance	10,000	18,117	20,000	10,000
Security Measures	5,500	581	6,450	950
Rodent & Pest Control	350	360	360	10
Grounds Maintenance	1,500	1,380	1,380	(120)
Waste Disposal Services	0	228	228	228
Fire Management/Protection	2,500	0	2,900	400
Maintenance Contracts	10,000	6,874	11,616	1,616
Electricity	22,000	8,551	22,000	0
Gas	6,000	(1,044)	5,000	(1,000)
National Non Domestic Rates	176,000	181,185	181,185	5,185
Water Rates	7,000	0	7,000	0
Security Services	300	280	280	(20)
Cleaning Materials	300	136	300	0
Window & Flue Cleaning	9,400	5,629	9,770	370
Refuse Collection/Bulk Containers	1,500	1,470	1,470	(30)
Specialist Waste Disposal	600	300	550	(50)
Insurance	2,500	0	2,500	0
Premises Total	255,450	224,047	272,989	17,539
Transport				
Hire of Transport	500	67	141	(359)
Public Transport - Staff Use	600	439	500	(100)
Car Allowances	150	227	300	150
Travel Expenses	150	27	46	(104)
MV Hire Insurance Premiums	0	17	20	20
Transport Total	1,400	777	1,007	(393)

EXPENSE/INCOME ACCOUNT	Plan £	Actual Month 7	Projected £	Variance
Supplies & Services				
Purchase/Repair - Furniture	0	269	269	269
Purchase/Repair - Office Equipment	0	89	89	89
Equipment & Materials	0	1,371	1,371	1,371
Signs - New & Repairs	500	0	0	(500)
Other Materials	0	41	41	41
Conservation	10,000	31,370	36,000	26,000
Vending Machines	1,500	480	778	(722)
Catering Sundries	1,500	672	1,254	(246)
Uniforms/Protective Clothing	100	0	0	(100)
General Printing & Stationery	1,100	410	706	(394)
Welsh Translation	1,500	1,130	2,260	760
Audit Fee	2,300	(2,100)	2,100	(200)
Archiving/Storage Service	500	0	0	(500)
Consultants Fees	0	3,810	3,810	3,810
General Expenses	0	931	0	0
Central Telephone Exchanges	4,200	1,684	3,500	(700)
Telephones	1,500	774	1,200	(300)
Postages	500	214	400	(100)
Internet Charges	200	407	640	440
Software Purchase	0	563	563	563
Hardware Purchase	0	477	477	477
IT Consumables	200	0	200	0
Software Licences & Maintenance				
Agreements	4,250	750	4,250	0
Subscriptions	475	585	585	110
Public Liability Insurance	1,020	0	1,020	0
Miscellaneous Insurance	700	0	700	0
Supplies & Services Total	32,045	43,926	62,213	30,168
Support Services				
Accountancy	6,500	5,690	5,690	(810)
Income Recovery	300	310	310	10
Payroll	200	280	280	80
Payments	500	380	380	(120)
Audit	1,200	0	530	(670)
Procurement	500	400	400	(100)
SAP Support	3,000	3,000	3,000	0
ICT Services	8,000	8,000	8,000	0
Human Resources	7,200	7,000	7,000	(200)
Legal	500	0	500	0
Support Services Total	27,900	25,060	26,090	(1,810)
Gross Expenditure	852,750	630,563	925,339	72,589

EXPENSE/INCOME ACCOUNT	Plan £	Actual Month 7	Projected £	Variance
Income				
Other Grants	(9,000)	0	(25,241)	(16,241)
Archives & Records Council Wales	0	(3,838)	(8,804)	(8,804)
Wellcome Trust Grant Drawdown	(70,000)	(28,823)	(82,688)	(12,688)
Contributions from Reserves	(25,000)	0	(25,000)	0
Publications General	(2,000)	(170)	(400)	1,600
Sale of Photocopies	(2,000)	(1,076)	(1,800)	200
Conservation Income	(15,000)	(6,377)	(15,000)	0
Food	(5,000)	(3,400)	(7,000)	(2,000)
Course Fees	(250)	(399)	(550)	(300)
Search Fees	(4,000)	(1,941)	(4,000)	0
Royalties	(5,000)	(2,235)	(3,530)	1,470
Hire Of Specialist Rooms	(50,000)	(38,917)	(56,000)	(6,000)
Sundry Charges & Income	(10,000)	(5,009)	(9,700)	300
Donations	(500)	(226)	(400)	100
Interest	(1,000)		(1,000)	0
Income Total	(198,750)	(92,410)	(241,113)	(42,363)
Total Net Budget	654,000	538,153	684,226	30,226